
Report to the Leeds Admission Forum

Date: 16 November 2010

**Subject: TERMS OF REFERENCE AND PROCEDURE OF THE
LEEDS ADMISSION FORUM FAIRNESS OF ADMISSION POLICIES
SUB COMMITTEE**

Electoral Wards Affected:

Specific Implications For:

Ethnic minorities

Women

Disabled people

1. Purpose of this Report

To consider the draft terms of Reference and Procedure for a new sub-committee following the recommendation of the Leeds Admission Forum, that a sub-committee is established to examine all school admission policies to ensure they comply with the Department for Education Code of Practice on Admissions.

2. Guidance

On the 22 June 2010 the Leeds Admission Forum resolved in minute No. 9 that a Forum sub-committee should be established to consider and make recommendations upon all school admission policies and to ensure that they comply with the DfE School Admissions Code as amended from time to time by 1st March in each year.

By Section 85A(2) of the Schools Standards and Framework Act 1998 the Authority is responsible for establishing the Forum sub –committee. The Leeds Admission Forum is responsible for determining the sub-committee's

- Membership and constitution
- Procedure for convening and holding meetings
- Promulgation of advice and recommendations

A draft of the proposed Terms of Reference and Procedure is attached.

3. Recommendation

Members are asked to consider and recommend to the Authority the draft Terms of Reference and Procedure in connection with the establishment of the new sub-committee.